

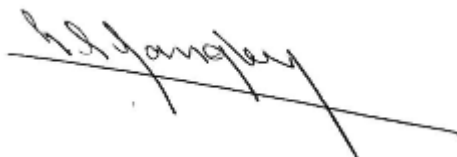
EASTERN AREA TEMPORARY MEMO 05/11

8 Feb 11

CANOE ENGLAND COACHES – SAFEGUARDING AND CRB REQUIREMENTS

***** URGENT ACTION ALL BCU PADDLESPORT COACHES *****

1. Canoe England have now required all BCU coaches that are registered in England as their home nation to have completed appropriate Safeguarding Training and have completed a CRB check with them by the end of March 2011.
2. After this point, any coach without a CRB check in the system (that means a returned form to Canoe England) will find that any BCU awards they make will be rejected i.e. the candidates will be refused certificates on submission of pass slips.
3. Where courses require pre-authorisation i.e. 3*, FSRT, etc. requests for course authorisations / course schedule numbers will also be rejected on application.
4. Effectively, Coaches records will be marked 'out of date' until a completed CRB form is returned, limiting their ability to provide training and completing assessments.
5. As the process to date has been handled mainly via BCU approved Clubs and Centres many volunteer Coaches have been missed out. The SCC through its Group Affiliation is now trying to help in order to avoid us as an organisation losing the ability to deliver much of our Paddlesport training and awards.
6. We are trying to gain accreditation of our "in-house" Safeguarding training so as to avoid the necessity for Coaches to attend additional training with Sports Coach UK. Also SCC HQ will request CRB forms / checks on mass per Area to ease the administration
7. To facilitate this all SCC Staff that are BCU Coaches within Eastern Area are to complete the attached form and return to ASO (Paddlesport) by 28 Feb 11 at the latest.
8. CRB forms will in turn be sent out by Canoe England to individual Coaches who must complete and return these directly to Canoe England before the end of March 11 to avoid any restrictions.
9. Cancel this EATM 31 Mar 11.

A handwritten signature in black ink, appearing to read 'E S Langley', is written over a horizontal line.

E S LANGLEY
Commander Royal Navy
Area Officer

Enclosure:

1. Canoe England BCU Coach CRB Registration Form

EASTERN AREA SCC

CANOE ENGLAND BCU COACH CRB REGISTRATION 2011

Surname:	
First Name:	
Rank / Rate:	
Unit:	
District:	
BCU Coach Level: (Old scheme) <i>Tick boxes as appropriate</i>	Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3 <input type="checkbox"/> Trainee <input type="checkbox"/> Full <input type="checkbox"/> Kayak <input type="checkbox"/> Canoe <input type="checkbox"/> Sea <input type="checkbox"/> Surf <input type="checkbox"/> PW <input type="checkbox"/>
BCU Coach Level: (UKCC scheme) <i>Tick boxes as appropriate</i>	Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3 <input type="checkbox"/> Bank based <input type="checkbox"/> Boat based <input type="checkbox"/> Generic <input type="checkbox"/> (Level 1 & 2) Open <input type="checkbox"/> WW <input type="checkbox"/> Sea <input type="checkbox"/> Surf <input type="checkbox"/> Touring <input type="checkbox"/>
BCU Membership No:	
Home Nation: <i>If not Canoe England</i>
Full membership:	YES NO <i>Delete as appropriate</i>
Valid until date:	
Registered BCU Assessor: <i>Tick boxes as appropriate</i>	Paddlepower Start <input type="checkbox"/> Passport <input type="checkbox"/> Discover <input type="checkbox"/> Paddlesport Start <input type="checkbox"/> 1* <input type="checkbox"/> 2* <input type="checkbox"/> 3* <input type="checkbox"/> Open <input type="checkbox"/> WW <input type="checkbox"/> Sea <input type="checkbox"/> Surf <input type="checkbox"/> Tour <input type="checkbox"/>
Registered BCU provider: <i>Tick boxes as appropriate</i>	FSRT Provider <input type="checkbox"/> WWSR Provider <input type="checkbox"/> Other (specify) <input type="checkbox"/>
Registered BCU Lifeguards Coach / Assessor: <i>Tick boxes as appropriate</i>	Lifeguard Coach Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3 <input type="checkbox"/> Canoe Safety Test Assessor (CSTA) <input type="checkbox"/> Aquatic First Aid Coach Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/>
Safeguarding training:	SCC <input type="checkbox"/> Date..... Sports Coach UK <input type="checkbox"/> Date.....
CE CRB checked	YES NO <i>Delete as appropriate</i>

Return to ASO (Paddlesport) E by 28th February 2011
(Contact details in the Eastern Area Directory)