



TRAINING LITERATURE ORDER FORM

From: (BLOCK CAPITALS)	Unit/DO/ASO/(Not TS Name)
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Despatch Address: (BLOCK CAPITALS)	
	Post Code:

Enclosed Cheque/Postal Order (NOT CASH) Value:.....

All cheques and Postal Orders to be made payable to “The Marine Society & Sea Cadets”

Note:

1. Orders will **NOT** be accepted without pre-payment, therefore orders by telephone, telefax or Email will not be accepted.
2. Original Credit Note will be honoured to the value shown indicated as full or part payment.
3. Collection of orders may be made but notice of collection **MUST** be given.
4. Time does not allow orders to be processed immediately. It is therefore regretted that personal callers may only place an order at Reception and will be despatched by post or may be collected as per note 3 above.
5. Send this form to: Sea Cadet Headquarters, 202 Lambeth Road, London, SE1 7JW

MSCC HQ use only

Date order received:		Initials:
Value of Cheque/PO received:		Initials:
Date order despatched:		Initials:

Credit Note/Cheque/Postal Order returned	Yes	No	Value:
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PUBLICATIONS, SC TRAINING MANUALS AND BOOKS OF REFERENCE

Long Title	Short Title	Date of Issue	Cost per Item	Order Quantity	Quantity Issued
Sea Cadet Regulations	SCR	2008	£4.00		
Training Instructions	ASCR 1	2004	£4.00		
Sea Cadet Uniform Regulations	ASCR 2	2008	£3.00		
Sea Cadet Unit Safety Inspection and Review System	ASCR 18	2010	£2.00		
Drill & Piping Competition Conditions & Rules	-	2004	.30p		
Band Contest Conditions & Rules	-	2004	.30p		
Swimming Competition Conditions & Rules	-	2005	.30p		
Five-A-Side Football Competition Conditions & Rules	-	2004	.30p		
National Regattas Conditions & Rules	-	2006	.30p		
Guide to Unit Administration	GUA	1997	.50p		
Guide to Unit Training	GUT	2001	.50p		
Instructional Method Guide	IMG	2001	.25p		
Boatswains Call Handbook	BCH	2002	.25p		
SCC Customs & Etiquette	SCCE	2001	.25p		
Sea Cadet Unit Induction Handbook for Adult Instructors	SCIH	2010	.20p		
Code of Conduct Adults	ASCR 12	2008	.20p		
Code of Conduct Cadets	ASCR 13	2008	.20p		
Communication Training Manual	CTM	2002	£4.00		
Seamanship Training Manual	STM	1998	£2.00		
MarE Study Guide/Trg Manual CL3	MarETM3	2001	£2.00		
MarE Study Guide/Trg Manual CL2	MarETM2	2002	£2.00		
MarE Study Guide/Trg Manual CL1	MarETM1	2004	£2.00		
Cook/Steward Training Manual	CSTM	1999	£2.00		
Writer/Stores Training Manual	WSTM	1999	£2.00		

NB: Some of the publications on this form are available free of charge from: www.scheadquarters.com

CHARTS, TRAINING AIDS & CERTIFICATES

Long Title	Short Title	Date of Issue	Cost per Item	Order Quantity	Quantity Issued
* items sold in ready made up packs.					
Personal Canoe Log	-	-	* £2 for 20		
Canoe Coaching Log	-	-	* £2 for 20		
Canoe Charge Certificate	-	-	* £2 for 20		
Blank Certificates	-	-	Free		
Enrolment Certificates	-	-	Free		
Prize Certificates	-	-	Free		
Swimming Certificates	-	-	Free		
Badge Chart	BDCT		£2.00		
JUNIORS					
Unit Section Certificate (Red)			* £1 for 10		
Waterborne Section Certificate (Blue)			* £1 for 10		
Outdoor and Recreation Certificate (Green)			* £1 for 10		
Community and Citizenship Certificate (Yellow)			* £1 for 10		
Commodore's Broad Pennant Certificate			* £1 for 10		

LAMINATED BOATWORK CARDS

RYA Sailing Level 1 & 2	-	-	.50p		
RYA Power Level 2	-	-	.50p		
BCU 1 Star	-	2000	.50p		
Pulling Supervised Coxswain/Coxswain	-	2000	.50p		

TASKBOOKS, LOGBOOKS, WORK BOOKS AND STUDY GUIDES

Long Title	Short Title	Date of Issue	Cost per Item	Order Quantity	Quantity Issued
Part One Instructor Manual		2001	£6.00		
Pulling Proficiency Log Book	NPS	2008	£1.50		
Pulling Coaching Logbook (for Instructors+)	PCI	2008	£2.00		
Adult Seamanship Logbook	ASL	2005	.30p	Available only through	ASO Seamanship
Cadet Seamanship Logbook	CSL	2005	.30p		
Cadet Communication Log Book A4	CLBC	2002	.50p		
Adult Communication Log Book A4/A5	ALBC	2002	.50p		
Signalling Proficiencies Hand Book	SPH	2002	50p		
Adult Physical Training Logbook	CPT	2005	.25p		
Cadet Physical Training Logbook	APT	2005	.25p		
Cadet Cook/steward Task Book	CSTB	1999	.30p		
Cadet Writer/stores Task book	WSTB	2000	.30p		
Junior Sea Cadet/New Entry Workbook	NEWB	2000	.25p		
Cadet Workbook	CDWB	2000	.25p		
Ordinary Cadet Workbook	OCWB	2000	.25p		
Able Cadet Work book	ACWB	2000	.25p		
Leading Cadet Workbook	LCWB	2000	.25p		
Petty Officer Cadet Task book	POCTB	1999	.25p		
Sea Cadet Instructors Study Guide	SCI	2001	.25p		
Commanding Officers Study Guide	CSG	2001	.25p*		
Junior Officers Staff Course Study Guide	JOSG	2001	.25p*		
First Lieutenants Course Study Guide	LSG	2001	.25p		
Corps Values	CV	2004	.25p		
Corps Values Inst. Guide & Supplement	CV	2003	.50p		

* Issued Free of Charge on confirmation of Advancement Course – Extra copies .25p each

Crested, New Testament	Tel. Navy & Air Force Bible Society: 023 9269 9873
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