



GRADUATESHIP IN YOUTH MANAGEMENT AND TRAINING - THESIS ROUTE (SCC)

The application and assessment process

Application Process

Candidate submits registration form to CVQO. This must have been countersigned by the Area Commander.

Please include:

- The current fee (£245) in the form of a cheque or postal order made payable to ACFA.

CVQO will issue 2 letters following receipt of registration

- Letter to the Area Commander – includes blank candidate report form
- Letter to the Candidate – Thesis topic and supporting documentation

Candidate completes and returns thesis synopsis to CVQO

Assessor reviews the applicant's synopsis

An assessor, who is familiar with the project subject, reviews the proposed project, making comments and any recommendations. As a result of this review there may be three outcomes,

- approval to proceed
- rejection
- approval with modifications. If the synopsis is rejected, applicants can re-submit a revised version, taking into consideration the assessor's comments. This review normally takes up to six weeks.

Project development

If synopsis is approved, applicant is given two years to complete the project.

Project submission and assessment

The candidate submits final project to CVQO for the Assessor to review. At this stage again there may be three outcomes,

- approval to proceed to interview
- rejection
- approval to proceed to *interview* with modifications. If the project is rejected applicants can re-submit a revised version, taking into consideration the assessor's comments. This review normally takes up to six weeks



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Project interview

The successful candidate at stage 4 will be invited to attend an interview. Following the interview, the Interviewer may recommend acceptance or rejection of the award. If the candidate is successful at interview, the Interviewer will notify CVQO, who will make a recommendation to City & Guilds to process the award.

Candidates will be notified if their application has been unsuccessful.